

December 22, 2015

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Ralph Dybdahl. Members present: Marc Dick, Ron Scharffenberg and Sheldon Butzke. Absent: Steve Gordon.

Chairman Dybdahl led the Pledge of Allegiance.

Chairman Dybdahl called for approval of the Agenda. Motion made by Scharffenberg to approve the Agenda as sent. Second made by Butzke and motion carried.

The minutes from the December 8th meeting were sent to Board members for review prior to publication. Chairman Dybdahl called for approval of same. Motion made by Dick to approve the minutes for publication. Second Butzke and motion carried.

Commissioner Reports: none.

Steve Gordon joined the meeting.

Mic Kreutzfeldt, Hwy Supt, and the Commission discussed installation of the camera surveillance system and location of cameras with regard to fuel dispenser system at Hwy Dept. No action taken. Dick noted that this needs to be discussed further. Kreutzfeldt informed Board that the City of Montrose has been awarded a grant for improvements to Clark Street (also Co Rd 10) if they choose to accept it. Kreutzfeldt reported that the Signing Project for McCook County, municipalities and townships was award to Hamm Construction of Ironton, MN, in the amount of \$1,215,484.10. Current projects include taking inventory, sign inspections and cutting brush and trees.

Auditor Sherman noted that the proposed 2016 Hwy Dept payroll increases need to be approved at this time. Motion made by Dick to approve the proposed payroll

increases as presented by Hwy Supt Kreutzfeldt, second by Butzke and motion carried.

The hourly payroll rates will be published the first meeting of January 2016.

Motion made by Butzke to convene as Drainage Commission. Second made by Gordon and motion carried.

Drainage Administrator Kreutzfeldt presented one drainage permit application for approval, noting that the permit doesn't include SD Dept of Transportation acceptance. As per policy the Drainage Commission must act on permits lacking SDDOT signoff. John Schallenkamp joined the meeting to present information for the drainage project regarding Permit D15-032, applicant Richards Farms, legal description E2NW4 Section 10 Bridgewater Twp. Following discussion, motion was made by Scharffenberg to approve the permit with following conditions noted: prior to 12-31-2016 a tile bore south under SD262 & Railroad must be approved & installed or a shut-off valve must be installed on tile outlet to slough in NW4NW4 10-101-56. Second made by Gordon and motion carried.

Board reconvened as Board of County Commissioners.

Brenda Colome, Dept of Legislative Audit, met with the Commissioners to let them know that she's started the audit for McCook County, years 2013-2014. Colome presented an engagement letter for signature. The fiscal year 2016 rate of \$63.50 per hour will be charged for this audit. Motion made by Scharffenberg to authorize Chairman Dybdahl to sign the engagement letter. Second by Gordon and motion carried.

Welfare Director Sherman and the Commissioners reviewed Care of Poor cases. An Application for County Assistance was tabled pending receipt of more information (2015-49). Avera Queen of Peace Hospital is appealing denial of payment for cliam

(2015-13). Admission of Service completed for Sanford USD Medical; no information from patient (2015-56).

Auditor Sherman presented note dated December 10, 2015 which stated “John Heiberger stopped in Auditor’s Office to give us his verbal resignation effective December 15, 2015, due to health issues”. Motion made by Butzke to accept the resignation of John Heiberger effective December 15, 2015. Second by Scharffenberg and motion carried.

Tracy Hofer, Dir of Equalization, joined the meeting. Motion made by Dick to enter into Executive Session at 11:00 a.m. to discuss personnel issue. Second by Gordon and motion carried. Chairman Dybdahl declared out of Executive Session at 11:15 a.m. Motion made by Dick to set beginning FT salary for Susanne Arnold at \$31182, effective December 21, 2015 (current pay for office deputy with three years’ experience). Arnold will receive the 2016 payroll increase as determined by Dir Hofer; effective January 1, 2016. Second Gordon and motion carried.

Auditor Sherman presented Combined Election Agreement between Salem City and McCook County for Board approval and Chairman signature. The purpose of this agreement is for the parties to conduct their individually required elections in one combined election which will be held on June 7, 2016 which is the date of the regular primary election. Elections are being combined to save tax dollars and to encourage better turnout. Motion made by Butzke to authorize Chairman Dybdahl to sign the agreement. Second by Gordon and motion carried.

The 2016 Court Appointed Attorney fee will be \$92 per hour and mileage will be paid at the rate of \$1.00 per mile.

The November Law Enforcement Report was noted and filed.

The November Clerk of Courts Report was noted and filed.

A Thank You for an increase in funding was received from the McCook County Conservation District; the funding is appreciated because it does make a difference.

Auditor Sherman asked the Board to discuss and make a decision on the 2016 hourly pay increase for part-time employees. Motion made by Dick to increase part-time pay \$.25 per hour for 2016. Second by Gordon and motion carried.

Motion made by Dick, second Gordon, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 12/20/15: Commissioners 1461.55; Auditor 2717.43; Treasurer 3759.32; States Attorney 2186.54; Custodian 1139.04; Dir of Equalization 3335.08; Register of Deeds 2756.70; Veterans Service Officer 366.52; Sheriff 7355.10; *new employee: Anna Misar, Deputy \$32400 annual salary; Contract Law 4211.55; Care of Poor 115.38; Welfare 269.04; Community Health Nurse Secretary 1199.31; Extension Secretary 461.26; Weed Dept 330.77; Drainage 307.69; Planning & Zoning 192.31. SD Remittance Center, lab services 105.00; Transamerica Employee Benefits, December healthpak premium 3362.77; A & B Business, 3 monthly copier contracts 110.27, DMV supplies 311.97, office supplies 321.86; Advanced Systems Inc, 4 months copier contract 303.40; Affordable Auto Body, repairs 2015 Ford Explorer 6714.02; CHS Credit Card, law enforcement auto fuel 32.94; Farm & Home Publishers, electronic directories 80.53; Mike Fink, November expenses 198.89; Inter-Lakes Community Action, December CSW funds 681.67; Lincoln County Treasurer, mental illness expense reimbursement 18.00; Marshall & Swift, residential cost handbook 339.95; McLeod's Printing, lien records 167.21, tax notice paper 349.77, office supplies 131.87, juvenile citations 105.60;

Minnehaha County Regional JDC, juvenile care 495.00; Mitchell Clinic, prisoner care 119.00; Noll Collection Service, lien collection fee 259.52; Office Depot, office supplies 309.37; Alicia Petersen, mileage 59.64; Santel Communications, managed IT services 1767.00; Schneider Corp, Beacon database connection 3000.00; SD Dept of Health, controlled substance license 75.00; Sioux Falls Food Bank, 3 food pantry deliveries 90.00; Sioux Falls Humane Society, stray animal services 112.50; James D Taylor, 2015 mental illness services 2348.35; Thomson Reuters, law books 92.25; Annette VanEmmerik, mileage 38.22; Verizon Wireless, cell phone service 76.399; Wash 'N' Go, car wash tokens 70.00.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 12/20/15: Hwy Dept 17711.19. Transamerica Employee Benefits, December healthpak premium 2192.81; Equipment Blades Inc, blades 6144.00; Grant Twp, share of road fix 348.00; Louiseau Construction, 5 hours milling 3250.00; Master Blaster, power washer 81.16; Northwestern Energy, utilities 76.08, gas main repair 2996.16; SD Dept of Transportation, share of State projects 1409.96; Sioux Falls Two Way Radio, radio repairs 1324.98; Triotel Communications, installation of surveillance cameras 2912.61; Verizon Wireless, cell phone service 64.25.

911 EMERGENCY REPORTING SYSTEM FUND: CenturyLink, 911 telephone service 302.45; Sioux Valley Energy, 911 tower utilities 52.00.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 12/20/15: EDS Director 1259.54. Transamerica Employee Benefits, December healthpak premium 314.59. McCormick Motors, S & R truck service 129.95.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 12/20/15: Sheriff

Secretary/Dispatcher 96.15.

LAW LIBRARY FUND: Thomson Reuters, law books 92.25.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 12/20/15: Dir of IRS, county share of FICA 2904.50, Medicare 679.27; SD Retirement System, county share of retirement contribution 2937.36; Wellmark Blue Cross/Blue Shield, county share of health insurance premium 10823.48.

The meeting adjourned subject to call.

Dated this 22nd day of December, 2015.

Ralph Dybdahl

Chairman, McCook

County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County